



# INDIRA PRIYADARSHINI COLLEGE FOR WOMEN

JHAJJAR - 124103 (HARYANA)

Approved by Govt. of Haryana, Affiliated with M. D. University Rohtak &  
Accredited by NAAC

Ref. No. IPCH/20/2275

Date 01/10/20

To

Respected Sir.....  
Dr. H.S. Yadav.....  
Member of IQAC.....

**Subject: Proceedings of the meeting of IQAC hold on 30.09.20 at 11:30 A.M. in the college.**

## Agenda item No 1

- To consider and approve the proceedings of the last meeting held on 20.09.20 at 11:00 a.m. in the college.
- Information regarding conducting online classes w.e.f. 18.09.20 for 2<sup>nd</sup> and 3<sup>rd</sup> year B.A, B.com. B.Sc, B.S.W. and Classes to solve problems of the students w.e.f. 26.09.2020.
- Information regarding registration of Alumni association of the college.

**Proceedings:-** The proceedings of meeting held on 18.09.20 were approved unanimously. The principal informed regarding the on-line classes being conducted w.e.f. 18.09.20 for 2<sup>nd</sup> and 3<sup>rd</sup> year and the classes conducted to solve the problems of the students of these classes as per directions of D.H.E.

The principal informed the IQAC regarding registration of Priyadarshini Alumni Association of the college.

## Agenda item No 2

To depute incharges to perform academic, administrative and financial activities timely and efficiently in the college.

**Proceedings:-** The following Asstt. Prof. were deputed to perform the academic, administrative and financial activities timely and efficiently for the session 2020-21.

I, Miss Meena, Mrs. Priyanka, Dr. Neelam, Mrs. Jyoti, Ms Paramjyoti, Miss kirti, Dr. Anjali, Mrs. Tamna, Mrs. Rashmi, Mrs. Komal.

## Agenda item No 3

Teachers to be motivated to use modern methods and techniques for teaching and learning of the students.

**Proceeding:-** Teachers be requested to use modern methods and techniques i.e. use of projector etc. and keep the record with their teacher's diary.

#### **Agenda item No 4**

To organize workshops and seminars for students and staff for moral education and updating of knowledge of the subjects.

**Proceeding:-** As already done, all the Asstt. Prof. will conduct class-quiz, seminar and inter-class competitions in their respective subjects and classes to create confidence and update their knowledge. The tutorial classes will continue during the session to impart moral education and personal contacts with students. Dr. H.S.Yadav agreed to deliver an extension lecture on teachings of Bhagwad Geeta to students.

#### **Agenda item No 5**

To motivate teachers to prepare research papers and get printed from proper publications approved by U.G.C./M.D.U.

**Proceeding:-** All the Asstt. Prof. will be motivated to prepare and write research papers in their respective field and get them printed from the proper publications approved by U.G.C. and M.D.U. The staff will be facilitated to attend seminars and workshops organized by different Institutions.

#### **Agenda item No 6**

To get conducted academic and administrative audit of the college.

**Proceedings:-** The academic and administrative audit of the college will be conducted as per guidelines of NAAC.

#### **Agenda item No 7**

Collection and analysis of feedback from students, teachers and parents for the improvement of the working of the college. To develop best practices in the college.

**Proceeding:-** As per the analysis of the feed-back from the students, teachers and parents, efforts be made to remove the short-comings and improve the working of the college. To develop best practice Dr. H.S. Yadav suggested to write 'Thought for the Day' daily to develop the habit of reading and choosing valuable quotations of great writers and poets.

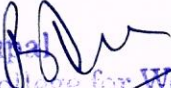
Secondly, Madam Mrs. Poonam Jain suggested to conduct Yoga and meditation programme to develop concentration and good health of the students. Madam also

suggested to accompany their teams (while their teams visit the villages) to contribute services in the society. This programme may be conducted under U.B.A.

**Agenda item No 8**

Any other point with the permission of the chair.

**Proceedings:-** No new point was raised. The meeting ended with a vote of thanks to the chair.

  
Principal  
I.P. College for Women  
Jhajjar (Haryana)